



**FRANKFORD TOWNSHIP  
151 US HWY 206  
AUGUSTA, NJ 07822**

**MOBILE RETAIL VENDOR  
INSTRUCTION SHEET AND CHECKLIST**

Please be sure the following are included with the Mobile Retail Vendor Application (a copy of Ordinance 2024-004 is on the Township website):

- \_\_\_\_\_ APPLICATION TO OBTAIN A PERMIT FOR A MOBILE RETAIL VENDOR (Attached)
- \_\_\_\_\_ WRITTEN CONSENT FORM FROM PROPERTY OWNER (Form on Website) (Attached)
- \_\_\_\_\_ LICENSING FEE OF \$50.00 CHECK MADE PAYABLE TO "FRANKFORD TOWNSHIP"  
(Included)
- \_\_\_\_\_ SUSSEX COUNTY DEPARTMENT OF HEALTH PERMIT (Copy Attached)
- \_\_\_\_\_ CERTIFICATE OF REGISTRATION: BY NEW JERSEY DIVISION OF TAXATION  
(Copy Attached)
- \_\_\_\_\_ PROOF OF INSURANCE: GENERAL LIABILITY (Copy Attached)
- \_\_\_\_\_ PROOF OF INSURANCE FOR MOBILE UNIT: MOTOR VEHICLE INSURANCE  
(Copy Attached)

If all the above information has been submitted in a timely manner according to the **MOBILE RETAIL VENDOR ORDINANCE NO. 2024-004**, and all documentation has been attached, the Application will be put on the next Township Meeting's Agenda for approval.

**DATE SUBMITTED:** \_\_\_\_\_

**DATE OF APPROVAL/DENIAL:** \_\_\_\_\_